



April 26, 2013

City Council Committee Report

TO: Mayor and Council

FR: Charlotte Edie, Treasurer

RE: 2012 Budget Amendments Approved by Manager

Recommendation:

That Council hereby approves amending its 2012 Water and Sewer Capital Budget to accommodate an additional request in the amount of \$28,000 plus applicable taxes, to address a Ministry of the Environment Drinking Water System Inspection Report 2011 recommendation for the supply, fabrication and on-site installation of vent/vacuum relief units for the Zone One, Zone Two and Keewatin Standpipes to be funded through the reallocation of \$20,000 from the Water Treatment Plant Variable Frequency Drive project and a reallocation of \$10,000 from the Water Treatment Plant Sludge Pump project, both approved under the 2012 Water and Sewer Capital Budget; and

That Council hereby approves amending its 2012 Capital Budget to combine the two \$80,000 budgets for the Street Flusher and Three Ton Truck to purchase two sidewalk plows; and

That Council hereby approves amending its 2012 Capital Budget to authorize additional funding for the McLeod Park Boardwalk and Railings Project in the amount of \$5,845.37 to be funded through the reallocation of this amount from the Sidewalks project; and

That in accordance with Notice By-law Number 144-2007 notice is hereby given that Council intends to amend its 2012 Capital and Water and Sewer Capital Budgets at its May 21, 2013 meeting; and further

That Council hereby gives three readings to a by-law for this purpose.

Background: Under the City of Kenora Procurement By-law, the Budget/Auditor General (now Corporate Services Manager) had the authority to reallocate funds from 'within the same department or function that has either been completed under budget or has been deemed of a lesser priority by that (being the questioning) Manager'. As part of this authority, the 'Budget/Auditor General (now Corporate Services Manager) shall be required to report any such transfers to Council on an annual basis for the purpose of passing a budget amendment By-law to formally amend the budget to reflect the reallocation of funds'.

In 2012, the following reallocations have been approved:

- **Zone One, Zone Two and Keewatin Standpipes.** All three standpipes have hatches on their roofs, but these should not be opened during the winter due to safety concerns. Installing proper ventilates on the top will prevent roof collapse due to ventilation icing causing a vacuum in the tank. This installation is the result of the Ministry of the Environment Drinking Water System Inspection conducted in 2011.
- **Sidewalk Plows.** It was determined that the Street Flusher and Three Ton Truck originally in the 2012 Capital Budget were no longer priorities in 2012 and could be deferred until 2013. It was also determined that the old sidewalk plows were no longer operating effectively. The new plows resolved the drivability and dependability issues experienced with the old plows.
- **McLeod Park Boardwalk and Railings.** The original estimate for this project was low when compared to the tenders that were submitted. In order to complete the project additional funds of \$5,845.37 were required. Since the Sidewalks project was not undertaken in 2012 the additional funds were appropriated from this project.

Budget: These are reallocations between capital projects therefore no additional funds are requested.

Communication Plan/Notice By-law Requirements: Notice of By-law amendment required. Resolution and By-law required.

Distribution: R. Perchuk, B. Paudel, M. Mostow, M. Vogrig